



How to Register for the GRE

General Test and GRE Subject Test(s)

Students in Cameroon may register for the GRE General Test or Subject Test(s) online or using a paper registration form. These instructions will tell you how to register both ways:

1. Go to www.ets.org/gre.
2. Click on "Register for a GRE Test" under the "Test Takers" section.
3. This brings you to a page that asks "Which GRE Test would you like to register for?" Click on the link for the appropriate test. Most universities require the General Test, though some special programs will require students to take a GRE Subject Test. Click on the circle next to "GRE General Test" (or Subject Test) or click on the link "Register for the General Test" (or Subject Test). Both will bring you to the appropriate page.
4. Next you come to the Registration page. Click on "Register for the GRE Paper-based General Test." This brings you to the "Register for the Paper-based GRE General Test" section further down the page.
5. You now have two options: You can click the "Online Registration" link, but you must have a credit card or debit card (American Express, Discover, JCB, MasterCard or VISA) in order to register online. You can also choose to register by mail. Click on the "registration form (PDF)" link, download the form, complete it, and mail the form and payment to ETS; it must be received by the registration deadline (click on the link "registration deadline" for dates). You may use one of the following forms of payment: credit card or debit card (American Express, Discover, JCB, MasterCard or VISA), international money order, or certified check. Allow four weeks for processing. Provided they have access to a credit card or debit card, most students prefer to register online. You find out immediately if you have received a seat for the test on the date you have chosen. It is also less expensive to register online because you do not need to use a courier to send your registration form and payment to the U.S.
6. Continuing with online registration: Once you click on the "Online Registration" link, a new window will open, "Register for a GRE Subject Test, Paper-based General Test or Search Service." Read the "Important Messages" section. You may wish to download and read the GRE Information and Registration Bulletin, check paper-based test dates, deadlines, score reporting dates and fees or view ID requirements. Scroll down to the bottom of the page and hit the "Continue" button.
7. This brings you to the "Session Identification Information" page. You can start a new registration, or you can continue with an unfinished registration using a temporary ID that had previously been assigned to you. If you have not registered for the test previously/have no unfinished registration, then click on the bullet next to "Register for a GRE Test" and then click "Start New Registration."
8. On the next page, "Your Session Identification," you will be given a temporary session identification (ID) number. Scroll down to the bottom of the page and click "Continue."
9. This brings you to the "Select a Test" page. Under item 1, select the bullet next to the test name for which you would like to register. Again, most students are registering for the Paper-based General Test. Under item 2, "Find an Available Seat," click the "Search by Test Center" box. On the "Find an Available Seat by Test Center" page, select "Cameroon" from the drop-down menu and click the "Search" button.
10. On the next page, under the "Test Center" drop-down menu, select "Yaounde, American Language Center – 10689." Then click the "Search" button.
11. Next, look at the "Test Date" and "Availability" columns. If the "Availability" column says "seats available," then click the "select" link for the date you would like to take the test.
12. This will bring you to the "Personal Information" page. Fill out all of the information to the best of your ability. You are required to fill out items marked with a *. It is strongly recommended that you fill out items that are marked **, but not required. For example, as a Cameroonian student, you do not have a U.S. Social Security Number. In

addition, there is no postal code for Cameroon; leave these items blank. Then click the "Continue" button at the bottom of the page.

13. On the "Select Your Undergraduate Institution" page that follows, Cameroon is not listed on the drop-down menu. Click the "Skip" button at the bottom of the page.
14. The next page is entitled "Your Score Recipients." As part of your test fee, you can select up to four institutions or fellowship sponsors to receive your scores. Select score recipients by clicking "Add a Score Recipient". If you do not select score recipients now or on your admission ticket correction stub you must pay \$20 per recipient to have scores sent at a later date. If you know which universities you are applying to, then click on the "Add a Score Recipient" button. If you are not yet certain, then click "Continue." Note: You should take advantage of sending your score report to up to four institutions or fellowship sponsors for free. Do not miss out on this opportunity!
15. If you click on "Add a Score Recipient," you are then directed to the "Select a Score Recipient" page. Under item 1, "Find Your Score Recipient," select "United States of America" from the drop-down menu. Then click "Search." Then select the state in which the university is located. For example, if you wanted to send your scores to Harvard University in Massachusetts, then you would select the state of Massachusetts from the drop-down menu.
16. This brings you to the second item, "Select Your Score Recipient." If you were applying specifically to the JFK School of Government at Harvard University, then you would click on the "Select" button next to the name "Harvard U JFK Sch Gvt."
17. The next page is entitled "Select Your Score Recipient's Department." If your department is included within the Institution Name (as in the example above), or if your recipient is a fellowship sponsor, you may skip this page. Otherwise, search for the department name.
18. On the "Select Which Scores to Send" page, click "General Test Scores" or "Subject Test Scores" (whichever applies to you) and then click "Continue."
19. Repeat this process for up to four recipients for free (there is a charge for sending subsequent score reports.) Once you have finished selecting your score recipients, click "Continue."
20. The next page asks if you would like to register for the GRE Search Service. Read the information carefully and either click on "Yes, I would like to register for the GRE Search Service," or "No, I would not like to register for this service." Click "Continue."
21. Then you will be asked a series of questions in the "Background Information" section. Answer the questions to the best of your ability.
22. Finally, you will come to the "Review Your Order" page. Read all of the information, and click on the "Edit" buttons if you need to change anything. When you are satisfied with your order, be sure to click on the box in the "Terms and Conditions Agreement." Once you have done this, click "Continue."
23. The "Payment" screen will provide you with the total amount it costs to take the test (typically \$180). Click "Proceed to Checkout."
24. Fill out the payment details (pay careful attention to the Billing Information section. Remember, First name=given name, Last name=family name).
25. Click "Submit my order."